



**Dear Prospective Lifeguard,**

Hello! We at Swim Club Management Group are very excited you are interested in becoming a lifeguard with our company for this upcoming summer season. You've definitely come to the right place if you want a **fun and exciting** summer job. SCMG is not your average pool management company. At our core, we believe that **each and every one of our Lifeguards make our company successful**, and we treat them as such. *Our lifeguards have the opportunity to enjoy pool parties, high pay rates, trips to Busch Gardens, Scholarships and so much more over their time with SCMG.*

### **The application process is simple!**

- 1) Go to [www.lifeguardrichmond.com](http://www.lifeguardrichmond.com)
- 2) On the left-hand side of the website you will see the "New Applicant Form". Click Here
- 3) You should be redirected to an outside website where you will see "Richmond General Application". Click on "Apply for job" and fill out the application.
- 4) You should receive a confirmation email within 48 hours of submitting your application. In this email, there will be a link to our Online Interview Scheduler. **Please make sure to check your spam folder as sometimes the confirmation ends up there.**
- 5) Click on this link and follow the directions in order to set up an interview time that works for you!

Be sure to bring with you to the interview a Photo ID, Social Security Card, or Birth Certificate, any certifications you currently hold, and the vacation dates you are requesting for the summer.

### **Not Certified? No Problem!**

**SCMG offers American Red Cross lifeguarding certification classes** at low rates throughout the winter, spring, and summer. Our instructors are some of the best on the east coast, and are trained to effectively reach students from all levels of learning and swimming ability. Please contact [richmondoffice@swimclubmanagement.com](mailto:richmondoffice@swimclubmanagement.com) if you need a certification or recertification. You can also look for ARC classes at your local ACAC, YMCA, or most private year-round swim clubs!

***We hope to see YOU on a pool deck this summer!***

Warmly,  
Swim Club Management Human Resources Team